

Introduction

I am a confident, reliable, dedicated individual who has excellent team working and communication skills. I am confident in using my initiative to great effect, and am a very quick learner.

Education and Qualifications

2003-2007 – University of Bristol

Graduate with an MSci(Hons) in Physics with Astrophysics (2:1)

First class grade in final year Masters project, 'Nanoparticles for the remediation of metal contaminants'.

1996-2003 – Cedars Upper School

A level passes (2003)

Mathematics A
Electronics A
Physics B

AS level passes (2002)

Computing A
General Studies B

GCSE passes(2001)

9 A grades including Science, English, Mathematics and French, and 2 B grades.

Work Experience and Employment

Homebase Ecommerce team – August to November 2007

Employed and a test analyst for Homebase. Responsibilities included –

- Testing and keeping track of errors on the Homebase website
- Working to targets and release dates for projects related to the website
- Keeping track of, and communicating with the team, new updates to the website

My role was extremely important for the presentation and image that Homebase wanted to portray. This meant a high level of accuracy was asked of me and the team. We achieved this successfully through great communication, analysis and problem solving.

Young Enterprise Student Business Scheme - 2002 to 2003

I took part in the Young Enterprise team setup by Cedars Upper School. We created and ran our own business. I was named financial director for our business that would make clothing for the general public. My responsibilities included –

- Keeping track of incoming/outgoing funds and profits
- Identifying our potential customers and tailoring the products to their needs
- Working with the team to make a successful business
- Marketing our product at business fairs around our region

Our business managed to make a profit, something that we are all very proud of. I thoroughly enjoyed working as part of a team, as well as using my own initiative to get results at all possible times. We were commended for our outstanding achievement in product and innovation, receiving awards for these on a regional level.

John Lewis – July to November 2002

Employed as a sales assistant in John Lewis, Milton Keynes. My main responsibilities in this position were –

- Maintaining my product knowledge
- Identifying the customers' needs and finding the product to suit
- Processing customer orders as required

I worked primarily on the large electrical department of the store. There was constant customer demand with new products arriving every week, and I greatly enjoyed customer interaction and the challenge that this brought.

Other jobs have included - Kitchen porter in a hotel, shift work in a warehouse and a data entry clerk in retail.

All my work experiences have involved working in a team-based environment. Communication, organisation and problem solving were paramount to our success.

Skills

Communication – Expressed through written work such as my final year project at university and orally, delivering presentations at university and talking to the general public.

Teamwork – I have been in successful team-based projects during my time at university and in employment.

Problem Solving – My ability to analyse and evaluate problems is high due to exercises and assessments in often complex scientific situations.

Planning and Organisation – I take pride in my planning and organisation skills which have allowed me to be successful academically. I shall continue to use these in my career.

Willingness to Learn – I am keen to develop my understanding, widen my knowledge and develop new skills in my career.

Computer Skills – I have an excellent knowledge of Windows operating systems and Microsoft Office, as well as knowledge in programming languages such as Visual Basic, HTML and JAVA.

Languages – Good command of French.

Interests

Sport – I have played football and tennis through both school and university. I also enjoy skiing with friends and family, regularly going on holidays.

Music – I have a fond interest in music, playing the Cello at school, to more recently taking up the guitar and playing with friends in an amateur band.

Travel – I am a keen traveller. I have travelled to Asia, America and many parts of Europe.

References

References are available upon request.