

SKILLS

- Undertaking a degree in a scientific field requires self-motivation and innovation as well as strong analytical and organizational skills.
- As part of my Gold Duke of Edinburgh Award I undertook an expedition to Poland to climb the Tatra Mountains. This involved teamwork, dedication, determination and enthusiasm.
- I am creative and imaginative and a proficient writer. I have had 7 poems published, the most recent being published in June 2006. I have also been selected from thousands of poets from around the world, to write a poem for publication in the International Library of Poets new anthology.
- Strong interpersonal skills; good communicator.
- I have a good experience of using a range of word processing packages and EXCEL. I am also able to use statistical packages such as MINITAB.

EDUCATION

- Sept 2004 – July 2007 University of Bristol
Bsc Honours: Biological Science
Degree Class: 2.1
- Sept 2002 – June 2004 Uppingham School
A Levels:
Biology (A), English Literature (A), Chemistry (B)
Advanced Extension Award:
Chemistry (Commended)
- Sept 1991 – June 2002 Northampton High School for Girls
9 GCSEs: 7 A*s, 1 A, 1 B

EXPERIENCE

August 2005 - September 2005

ARAMARK Ltd. C/o Nationwide Building Society, Pipers Way, Swindon. SN38 4LN

Customer Service Assistant: Working as part of a team to provide catering services for 3,500 staff at Nationwide Building Society, utilizing a till, counting cash, typing menus and serving food.

August 2004 – September 2004

August 2006 – September 2006

The Grove Surgery, Netherfield, Milton Keynes.

Administrative Assistant: Handling patient files, constructing statistical analysis of patient information; handling phone enquiries and emergencies from patients and external health practices.

Assisting Practice Nurses in blood test clinics.

The Graduate Recruitment Bureau, 4 Clifton Mews, Clifton Hill, BN1 3HR www.grb.uk.com
Tel: 01273 325775

September 2002 – September 2003

Barleythorpe Hall, Oakham, Rutland.

Weekly community service in an old people's home.

July 2001

Yorks Travel, Derngate, Northampton.

Work experience in Yorks Travel Agents. Responsibilities included: Handling customer enquiries, taking bookings.

INTERESTS:

- Music: Music is one of my major interests. I play the piano (equiv. Grade 8) and flute (equiv. Grade 7). I play in piano recitals and concerts and had piano lessons whilst at university. This demanded enthusiasm, patience, perseverance, good attention to detail and the ability to organize my work schedule to fit in a number of hours' practice and rehearsals.
- Cooking: I have always enjoyed cooking as a science and an art, it combines both my creative and artistic qualities with my ability to pay close attention to detail and to multi-task.
- Travel: I have traveled quite extensively in Asia, Africa, Canada, Australia and Europe. Since the age of 18 I have traveled independently. Most memorable was a trip through the major cities of Northern Italy.

OTHER ACHIEVEMENTS:

- I undertook a 5-day molecular biology course at Leicester University.
- Full clean driving license.