

Education

2004-2007 St Catharine's College, Cambridge
BA (Hons) Natural Sciences (Astrophysics)
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1996-2004 Birkdale School, Sheffield
6 A's at A-Level (Maths, Further Maths, Physics, Chemistry,
Latin, General Studies)
A at AS-Level in Critical Thinking
10 A*'s at GCSE

Work Experience

July-September 2006 Marie Curie Cancer Care

Assisted with administrative duties, wrote releases for the local press about upcoming events, put together quarterly South Yorkshire newsletter, used internet research to compile databases of useful contacts, performed telephone follow-up to enquiries about events and volunteering.

January 2003 Ecclesfield Group Practice

Shadowed various members of the practice (GPs, Practice Manager), gained much life experience, learnt about the running of a business, put together a short report about referral procedure efficiency.

Positions Of Responsibility

Vice President (2005-6) & Secretary (2004-5) John Ray Society

The Natural Sciences Society in college, helped organise meals out, black tie dinners in college, and lectures from prominent speakers including Sir John Beringer and Prof. Robert Winston.

Vice Captain St Catharine's Badminton Team

Helped organise match dates and book courts, filled in for captain on some match days, choosing pairings and leading the support!

School Responsibilities

As school prefect, house captain and co-chairman of the school committee, developed organisational skills, learnt how to present myself when speaking to large audiences, and helped children from age 11 upwards to deal with their problems at school and to make their voices heard.

The Graduate Recruitment Bureau, 4 Clifton Mews, Clifton Hill, Brighton, BN1 3HR
www.grb.uk.com Tel: 01273 325775

Skills

IT Good knowledge in use of Word, Excel and Powerpoint.

Languages Small amount of basic German and French.

Driving Full clean licence, 3 years experience.

Interests & Activities

Music Very keen listener, but also a maker of music (Flute Grade 7, Piano Grade 6).

Karate Done regularly for five years, achieved a brown belt, planning for black belt at some point in the future. Also helped to teach younger children in the class.

Duke of Edinburgh Achieved bronze award, learnt much about how to deal with situations of tension in small groups of people.

Morocco Hitch Charity hitch-hike to Morocco from Cambridge, taught me a lot about thinking on my feet, and improvising when circumstances aren't ideal, especially when travelling through Spain with not a word of Spanish between my partner and I!

Referees

Available on request